

## ITEM NO: 10 Appendix 2

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**SUBJECT:** PROCUREMENT OF A PARTNER TO DELIVER SPORTS DEVELOPMENT FUNCTIONS ON BEHALF OF THE CITY COUNCIL

**DATE:** 17<sup>TH</sup> FEBRUARY 2011

**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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### THIS IS NOT A DECISION PAPER

#### SUMMARY:

1. The Sports Development Team seeks to increase the levels of participation in sport and physical activity. Following the successful procurement of partners to manage facilities on the Council's behalf it is proposed to secure a partner to deliver this service together with the after schools coaching programme, currently commissioned separately by Children's Services and Learning.

#### BACKGROUND and BRIEFING DETAILS:

2. The Council has enjoyed a successful start to the contractual relationships with Solent University, Mytime Active and Active Nation who are managing a range of facilities on its behalf.
3. In order to build on this success, it is proposed to source a partner to manage the sports development function. This small team (3 Full time equivalent permanent posts in addition to 2 fixed term externally funded posts), work to develop participation in sport and physical activity across the City. Through three key themes: children and young people, adults, clubs and volunteers, the team seek to facilitate an improved range and quality of opportunities. Securing additional funding is a key aspect of their work, in order to maximise the impact of its resources.
4. The Council also currently commissions a partner to deliver after school sports coaching to a wide variety of Southampton schools. It is proposed to procure a partner to deliver all services to improve coordination and maximise the efficient use of resources.
5. It is intended to secure a partner to deliver this service for a ten year period, with an opportunity to extend. This will facilitate long term business and financial planning.
6. It is intended to set the outcomes that the Council wishes to achieve through the partnership in the procurement process and documentation, rather than be specific about the methods used to achieve these. This, and the associated management fees, is how the Council will affect control over the partnership. Overall, the more specific and tighter the level of control the Council wishes to impose, the less flexibility there is for a partner to shape the business and this will be reflected in the management fee.
7. The Council will be seeking ongoing increases in participation levels in sport and physical activity, levels of volunteering and funding for sport and physical activity programmes.

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8. Trade Unions were consulted on the proposals on 22<sup>nd</sup> December 2010. No objections or comments have been received. Staff in the team were briefed on the proposals on 12<sup>th</sup> January 2011.

### **RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**

9. If a contract is let, the revenue contribution required from the Council would be determined by the contract. This would effectively remove the newly externalised services from any future budget savings / prioritisation exercises and will tie the Council into a long term commitment.
10. Capacity is required to deliver the procurement process. Budgets to cover external costs such as project management capacity, advertising costs, input from Capita will be required, in addition to internal costs such as legal and HR support.

### **OPTIONS and TIMESCALES:**

11. It is intended to advertise the procurement opportunity as soon as possible after the Cabinet meeting of 14<sup>th</sup> March 2011. It is anticipated that a preferred partner will be identified for September 2011 in order to facilitate delivery of the after schools programme in the new academic year.

### **Appendices/Supporting Information:**

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